

WORCESTER SELECTBOARD REGULAR MEETING

Minutes
Monday, Oct 4, 2021, 6:30pm

Select Board members present: Ted Lamb, Roger Strobridge, John Kaeding

Guests present: Brian Powers (via zoom), Katie Winkeljohn, Toni Kaeding

HOUSEKEEPING

- Ted called the meeting to order at 6:37pm.
- Ted moved to accept the minutes from Sept 20, seconded by Roger, and unanimously accepted.
- Additions to agenda: Roger moves we discuss the crack in the floor of the Fire Dept and the review of heating systems for Town buildings. Seconded by John and unanimously accepted.

DEPARTMENT REPORTS

Highway Department

Brian reports paving in front of Town Office will be completed by early next week. Repair of Calais Road will begin shortly. The road grader has required transmission repair and more extensive grader repair will be required over winter months.

Town Clerk/Treasurer

Katie notes Worcester budget work for the next year has begun. She outlines preliminary discussion about our combined Clerk/Treasurer position being divided into two separate positions. This move would reduce the number of overtime hours and provide back-up for each position. The Board was supportive of pursuing this plan.

Since Social Concerns Committee is presently unstaffed, Katie notified past funding recipients that they have 30 days to request funding for next year.

PUBLIC INPUT

None

NEW BUSINESS

Town Email

Ted reports Worcester would benefit from having a single email Town account for all employees and Select Board. ACTION: Katie and Ted will pursue evaluation of this proposal

Town Plan

Toni Kaeding presented a proposed schedule for review of a re-worked Town Plan. After adjustments to accommodate deer hunting season, the following schedule was approved:

Oct 11	Planning Commission review and resolution approving Plan
Oct 18	Send draft Plan to statutory parties (Select Board, adjoining towns, CVRPC, and Dept of Housing & Community Development)
Nov 1	Post notice about Public Hearing. Select Board resolution approving Plan or amendment
Nov 23	Public Hearing (exact date TBA)
Dec 1	Integrate any revisions. Planning Commission resolution approving revised Plan
Dec 6	Submit to Select Board for final public review and adoption
Dec 8	Copies to CVRPC and DHCD

OLD BUSINESS

Crack in Firehouse floor

Roger reports the crack in the concrete floor of the Fire Station has been preliminarily evaluated by Chris Temple of Wolff Engineering. The crack is significant and will require full assessment regarding safety, followed by a plan for revision. John moves we have Chris proceed with full evaluation. Ted seconded. Motion passed unanimously.

Overnight parking concerns

We await input from Town attorney regarding this issue.

Furnaces

Roger notes FW Webb has made an assessment of furnaces in Town buildings. Early report from them includes:

- Town Office is fine
- Town Hall was not able to be inspected but at least needs annual servicing
- Highway Building furnace needs repair/replacement. Building also needs cross ventilation update.

We await final recommendations from FW Webb.

BILLS

Signed as presented.

ANOUNCEMENTS

The next regularly scheduled Select Board Meeting will be held at Town Office on **Monday, October 18, at 6:30pm**. The meeting was adjourned at 8:30pm.

ATTEST
John Kaeding

DRAFT