

## Worcester Selectboard Regular Meeting Minutes

June 17, 2024 at 6:30 pm

Selectboard members present: Roger Strobridge, Carter Stowell and John Kaeding

Guests present: Jennifer LeStat, Katie Miller, Mike Utton, Tyler Billingsley, Joe Tatne, Joanne Puente. Robert M. and Deborah Bloom

### Housekeeping

John called the meeting to order at 6:30 pm

John moved to accept the draft minutes of June 3, 2024 as written, seconded by Roger and unanimously approved.

Additions/Deletions to the Agenda - none

Public Input - none

### Department Reviews

#### Town Clerk Report

- Jennifer noted all construction easements are completed for the Calais Road project
- Jennifer is working on E911 updates, these are done yearly
- envelopes have arrived for the 8/13/2024 election

#### Town Treasurer Report

- Wednesday June 19th is Juneteenth, a federal and state holiday. Town offices will be closed and the day is recognized as a paid holiday for Town employees.
- delinquent taxes are down to about \$16,000.

#### Fire Department Report

- Will noted there are 2 new members on the Fire Department
- the coin drop did well raising approximately \$1500.
- at the end of the week both fire engines will be going to Morrisville to have pump recertifications.
- we had discussion of potential solutions for Fire Lane blockages due to improperly parked cars. Improved signage may be a help.
- a fire truck will be present at the July 4th fireworks display

#### Town Engineer Report

- Tyler reports bids for Calais Road repairs were opened this morning in presence of Town Treasurer. 4 bids were received and Avery Excavation (teamed with Pike Industries for paving) had the lowest bid at approximately \$1.4 million. Work could begin in late July.

### New Business

#### WCUUSD (school district) Representative discussion

- no representative was present

#### Review new public meeting rules

- Selectboard recognizes new amendment to State law that requires a video of the SB meeting must be made available once draft minutes of a SB meeting are accepted as official. They must remain available for 30 days.

#### Engaging Town attorney on Town owned property

- Roger moved to authorize Katie to engage the Town attorney on School Board associated matters as needed, seconded by John and unanimously approved.

#### Old Business

##### Bid review for Calais Road repairs

- John moved to accept the proposed contract with Avery Excavation Inc., seconded by Roger and unanimously approved
- Roger moved to authorize the Selectboard chair to sign for the SB regarding said contract, seconded by Carter and unanimously approved.

##### ARPA funds review

- to clarify ARPA funds utilization, John moved to amend the minutes of the August 14, 2023 special meeting of the Worcester SB to include allocation of \$75,000 of ARPA funds for down payment on the 2019 Komatsu road grader, seconded by Roger and unanimously approved.
- John moved to reallocate \$2962.58 from the Capitol Maintenance Fund to become an ARPA expense for the generator purchases for the Highway Building and Town Complex, seconded by Roger and unanimously approved.

##### Environmental report follow up

- John presented a synopsis of the "wishlist" the SB decided on last week regarding environmental improvements to the Town buildings. That wish list is available at the Office Complex and will be presented to the CVRPC as grants become available.

##### Correspondence - none

##### Announcements

- The next regularly scheduled Selectboard meeting will be held at the Office Complex on Monday July 1, 2024 at 6:30 pm. The meeting was adjourned at 8:40 pm.

##### Bills

- signed as presented

Attest - John Kaeding