

## Worcester Selectboard Regular Meeting Minutes

June 3, 2024 at 6:30 pm

Selectboard members present: Roger Strobridge, Carter Stowell and John Kaeding

Guests present: Jennifer LeStat, Katie Miller, Mike Utton and Tyler Billingsley

### Housekeeping

- John called the meeting to order at 6:00 pm
- John moved to accept the draft minutes of May 20, 2024 as written, seconded by Roger and unanimously approved

Additions/Deletions to the Agenda - none

Public Input - none

### Department Reviews

#### Town Clerk Report

- continues work on procedure manual

#### Town Treasurer Report

- Katie is working on a job description for Grants Administrator that clarifies the position and responsibilities especially related to FEMA reporting knowledge
- reviewing future reappraisal cycles
- continues work on LHMP

#### Highway Department Report

- Mike reports several large rotten trees were removed from Gould Hill Road to prevent debris from falling on the road
- subsequent to the voluntary VOSHA inspection, required electrical work was put out to bid. The contract was awarded to Bolt Electric and will begin June 13.

#### Town Engineering Report

- Tyler reports the Calais Road contract is set to go out to bid.
- 8 of 10 construction easements have been procured
- expect bids to be available for next SB meeting
- bids are due by June 17, 2024 at 9:00 am at the Town Office

### New Business

#### Request for using Office Complex electricity for June 8 Worcester Art Fair

- John moved that the SB allow the Worcester Art Festival to use electricity from the Office Complex, seconded by Roger and unanimously approved

## Old Business

Continue discussion of MERP (environmental report)

- the SB spent the remainder of the meeting reviewing and prioritizing options presented by the earlier MERP reviewers. By preparing a list of priorities, we will be set to proceed toward application once grants become available.

Correspondence - none

Announcements

- the next regularly scheduled Selectboard meeting will be held at the Office Complex on Monday, June 17, 2024 at 6:30 pm. The meeting was adjourned at 8:10 pm.

Bills

- signed as present

Attest - John Kaeding