

## Worcester Selectboard Regular Meeting Minutes

March 18, 2024 at 6:30 pm

Selectboard members present: Roger Strobridge, Carter Stowell and John Kaeding

Guests present: Jennifer LeStat, Katie Miller, Deana Hawk, Tracy Curtin and Maggie Ericksen

### Housekeeping

- John called the meeting to order at 6:30 pm
- Carter moved to elect John as chair of the Selectboard for the upcoming year, seconded by Roger and unanimously approved
- John moved to accept the draft minutes of March 4, 2024 as written, seconded by Roger and unanimously approved
- Additions/Deletions - none

Public Input- none

### Department Reviews

#### Town Clerk Report

- Jennifer noted a list of appointed officers
- Grant Administrator - Brian Powers  
Road Commissioner - Micheal Utton  
Road Crew -  
Ernie LaPlant - foreman  
Jeff Utton  
Tim Cane - part time  
Wayne Holland - part time  
Town Treasurer and Delinquent Tax Collector -Katie Miller  
Assistant Treasurer/Clerk -Fran Cerulli  
Fire Warden/Fire Chief - Will Sutton  
Wrightsville Beach District Representative -Carl Witke  
Fast Squad -Peter Fitz - director  
Energy Task Force -  
Kim Bolduc  
Peter Bogart  
Michelle Hill  
Darlene Olson  
Avram Patt  
Chani Waterhouse  
Flood Control Officer -Will Baker  
Planning Commission -  
Chani Waterhouse - chair  
Bill Arrand  
Toni Kaeding  
Will Baker  
Central Vermont Regional Planning Commission Representative - Bill Arrand  
Green Up Coordinator -Colleen Kutin - chair  
Health Officer - John Kaeding  
Animal Control Officer - None

#### Election Officials -

Sandra Bador  
Sylvia Zuanich  
Judy Knapp  
Penny Marwede  
Francette Cerulli

#### Recreation Committee -

Caitlin Howansky - chair  
Gary Johnson - secretary  
Michael Close  
Chris Eaton  
Nancy Gore

#### Selectboard Members -

John Kaeding - chair  
Roger Strobridge  
Carter Stowell

#### Town Treasurer Report

- Katie reports she completed and signed a grant agreement with SoV to secure \$9,000 to pay a consultant to renew Worcester's LHMP
- she posted RFP for that consultant - bids due by 4/1/2024
- she drafted new Uniform Guidance policy for FEMA compliance
- completed TA60 for future highway grants
- she met with FEMA regarding Gould Hill project - it is now obligated - meaning about \$53,000 will come back to the Town for repairs already completed
- she filed insurance claim for the new Case backhoe
- signed commitment letter to Vt Bond Bank for \$1.44 million to pay for FEMA expenses and payoff lines of credit with Community Bank

#### Fire Department Report

- Roger provided updates on the Town's 6 recently purchased AED machines which will be placed in the Office Complex, the Town Hall and Doty School as well as Fast Squad and fire truck

#### New Business

##### Black Crow Cafe requesting BYOB approval

- Deana Hawk was present requesting BYOB approval for a one-off music event sometime this spring/summer. The SB will contact the State Liquor Control Office for direction on that process

##### Reorganization/Review Policies and Procedures

- Roger moved to accept the Appointed Officers List, seconded by John and unanimously approved
- Roger moved to accept the Policies and Procedures of the previous administration and the Selectboard Rules of Procedure, seconded by John and unanimously approved

##### Robert's Rules Synopsis consideration for Town Meeting

- SB discussed providing a synopsis of Roberts Rules in the Town Report to support dialogue at the annual Town Meeting. John provided an example synopsis for review and discussion at the next SB meeting.

##### Uniform Guidance Policies review

- Katie reported on new proposed policies which are consistent with all FEMA requirements. The Town has

the remainder of the year to respond to these proposals which appear reasonable and complete.

#### Old Business

#### Bond Update

- the Town was awarded \$1,440,000 from the Vermont Bond Bank at 1.3% interest
- the award comes in two parts 1) a long term note to pay off an existing line of credit which exists at a higher interest rate. 2) a short term note of about \$100,000 that will be used to operate the Town
- we will be committing 50% of future FEMA reimbursements back to the Bond Bank
- none of this summer's Calais Road costs will be covered by this bond
- the SB signed multiple contracts regarding this Vermont Bond Bank award

Correspondence - none

#### Announcements

- The next regularly scheduled Selectboard meeting will be held at the Office Complex on Monday April 1, 2024 at 6:30 pm. The meeting was adjourned at 8:50 pm

Bills - signed as presented

Attest. John Kaeding