

pWorcester Planning Commission

MINUTES

Oct 12, 2021, 5:30pm

Attending via ZOOM: Phoenix Mitchell, Kate Spring, Toni Kaeding

Housekeeping

- Toni called the meeting to order at 5:31pm
- Toni moved approval of minutes from 5.25.21 as written, Phoenix seconded, unanimous

Worcester Town Plan 2021 – Resolution to approve

Group discussion about Town Plan readiness to move into final review phase. Katie suggested modifications to Planning Process (pg 8) to better reflect accuracy and required elements. Toni moved resolution for approval of draft including changes to Planning Process, Kate seconded, no further discussion, unanimous.

ACTIONS:

- Toni to make recommended changes to Planning Process.
- Toni to prepare public notification “packet” for readiness by Oct 18

Next steps in Town Plan Review

Proposed Schedule of Review for Worcester Town Plan

Oct 1	Planning Commission review and resolution approving Plan
Oct 18	Send draft Plan to statutory parties (Select Board, adjoining towns, CVRPC, and Dept of Housing & Community Development)
Nov 1	Post notice about Public Hearing. Select Board resolution approving Plan or amendment
Nov 23	Public Hearing (exact date TBA)
Dec 1	Integrate any revisions. Planning Commission resolution approving revised Plan
Dec 6	Submit to Select Board for final public review and adoption
Dec 8	Final formatting by Tim Newcomb/Copies to CVRPC and DHCD

Group confirmed Public Hearing via ZOOM to be held on Nov 23, 2021. Toni reviewed list of potential vehicles for public access to Plan: Public Hearing, link on Town website, notice in Times Argus, notification “packet” provided to CVRPC, DHCD and eight adjoining towns, notice in Front Porch Forum, hard copy in Town Office, posted notices in usual Worcester places.

Group agreed that all public comments should be submitted in writing to Google Forum and/or Commission members. Members expressed willingness to have email addresses shared during period of public review.

ACTIONS: Katie to advise set-up of Google Forum

Other matters arising

Brief discussion of any possible conflicts of interest among members of Commission. None noted.

Adjournment

Kate moved to adjourn. Phoenix seconded. Meeting adjourned at 5:58pm

NEXT MEETING: Tuesday, Nov 16, 5:30pm via ZOOM