

WORCESTER SOCIAL CONCERNS COMMITTEE

DRAFT MINUTES – MEETING 1 -- WEDNESDAY, JUNE 21, 2016 5:30 PM

at Worcester Town Office

Present: Stewart Clark, Myles Chater, Christina Goodwin, Nancy Gore (committee prospect)

Meeting called to order at 5:36 pm

1. Committee organization

Elect chairperson(s): Stewart nominated by Christina, 2nd by Myles. Approved.

Elect a secretary: Christina nominated by Stewart, 2nd by Myles. Approved.

2. Additions to agenda not anticipated before meeting: none

3. Welcome potential members:

Welcomed Nancy Gore: a social worker for over 20 years who has worked with a variety of nonprofits and thus brings knowledge of those organizations. At the end of our meeting, Nancy expressed interest in joining. *Action* Nancy will email Stewart her interest in joining and Stewart will forward to the SB

Current members introduced themselves.

4. Overview of past practice:

Reviewed criteria and application with ample discussion:

Motion to strike criteria #8 by Myles, 2nd by Stewart. Approved.

Edit to question #6:

What percent of your services are a free or reduced cost?

If you charge a fee, how much is that fee and how is that fee assessed?

Strike question #13

Strike question #14

Edit to question #12:

What is your organization's overall expense for the year and how many people total were served in the last year?

Combine questions #7 and #8:

Describe the accessibility of your services (transportation, hours of operation, location where services are provided, etc.) to the Worcester community

Motion to accept all the above changes by Christina, 2nd by Stewart. Approved.

5. Ranking discussion:

Remove scoring related to demonstrated efficient use of funds.

Change the scale from 5-10 to 0-5? Short discussion, leave it for now.

Action Stew will modify scoring sheet to match edited questions.

6. Review materials town clerk sends to groups funded in the past:

-e-mail cover letter reviewed

-procedure document, changed “documentation” to “application” KWJ ok’d

-appropriation policy: eliminate the number “1” and change the formatting of the last paragraph to match the rest of the document. *Action* Stewart will reach out to KWJ

7. Identify issues requiring discussion with Worcester Selectboard

Board limit to funding: *Action* Stewart will reach out to Ted to start discussion

8. Timeline:

Sep 30, apps due to KWL

Oct 16, SB meeting

9. Set next meeting: Oct 12, 5:30-7:30 at town offices to review applications

Adjourned 6:59

Minutes by Christina Goodwin